You have been awarded a CHP 11-99 Foundation General Program Scholarship!

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## **How To Claim Your Scholarship:**

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## **ENROLL IN CLASSES**

Enroll in classes for the Fall 2021, Winter 2021, Spring 2022, or Summer 2022 term.



## SUBMIT PROOF OF ENROLLMENT

Request or download a **Current Enrollment Verification Certificate** through your student portal or school registrar. If you cannot obtain a certificate, we would also accept a screen shot of your class schedule, but regardless, your proof of enrollment documentation must show:

1) your name, 2) the name of your school and 3) the term dates <u>all in the same document or screen shot</u>. Save your proof of enrollment file(s) in a non-editable PDF or image format, and name the file like this example: "Smith, Jane\_EV" (no quotes needed). After July 10, log in and submit your file(s) & documentation via the 11-99 scholarship portal (link to portal at <u>chp11-99.org/scholarships</u>). If your proof of enrollment does not show all required items listed above or is not named/formatted as instructed, your submission will be rejected.

## **3 RECEIVE AWARD CHECK**

If your proof of enrollment is acceptable, your award check will be mailed within approximately 3 weeks.

Please note that your scholarship award offer expires on **December 31, 2021**. If you plan to enroll in classes for Spring/Summer 2022 instead of in the Fall, <u>please let us know</u>, and submit documentation for Spring/Summer enrollment **before December 31** so that we may save your award money. If you have not claimed your scholarship or contacted us by then, *your award will be forfeited*.