## 11-99 FOUNDATION FALLEN HERO SCHOLARSHIP PROGRAM

## How do I receive my scholarship award funds?

1 ENROLL IN CLASSES

Enroll in classes for the Fall 2024, Winter 2024, or Spring/Summer 2025 terms.

**2** SUBMIT PROOF OF ENROLLMENT & EXPENSES (starting July 1)

Request or download a **Current Enrollment Verification Certificate** through your student portal or school registrar. If you cannot obtain a certificate, we would also accept a screen shot of your class schedule in list format, but regardless, your proof of enrollment documentation must show:

1) your name, 2) the name of your school and 3) the term dates all in the same document or screen shot. Save your proof of enrollment file(s) in a non-editable PDF or image format.

Then, gather bills and receipts showing your educational expenses for the term(s), which can include tuition, housing, books & fees, and add up the total cost/amount. You may split your award in half, or request the whole amount, as long as you can show expenses that add up to the amount you are requesting.

**Starting July 1**, log in and submit your file(s) & documentation via the **11-99 scholarship portal** (linked at <a href="mailto:chp11-99.org/scholarships">chp11-99.org/scholarships</a>).

If your proof of enrollment does not show all required items listed above or is not formatted as instructed, your submission will be rejected.

3 RECEIVE AWARD CHECK

If your proof of enrollment is acceptable, your award check will be mailed within **approximately 3 weeks** after we receive and verify your documentation, and your check must be cashed within 6 months of the check date.

Please note that your scholarship award offer expires on **December 31, 2024**. If you plan to enroll in classes for Spring/Summer 2025 instead of in the Fall or Winter, <u>please let us know</u> so that we may save your award money. If you have not claimed your scholarship award or contacted us by **December 31**, your award will be forfeited.